Cedar & Stone Furniture Co.

742 Foundry Road, Portland, OR 97210
(503) 555-0119 · purchasing@cedarandstone.com

PURCHASE ORDER

PO No. PO-2026-0421
Date: October 15, 2026

VENDOR	SHIP TO	BILL TO
Summit Fabric and Foam 2300 Mill Street, Salem, OR 97301 Attn: Gregory Shaw	**Cedar & Stone Workshop** Loading dock B, 742 Foundry Road, Portland, OR 97210 Contact: Dana Whitfield, (503) 555-0131	**Cedar & Stone Furniture Co.** Accounts Payable, 742 Foundry Road, Portland, OR 97210 ap@cedarandstone.com

REQUISITIONER	SHIP VIA	PAYMENT TERMS	REQUIRED BY
Dana Whitfield	**Freight, 2 pallets**	**Net 45**	**November 2, 2026**

All amounts are in USD.

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
FAB-LN	Upholstery linen, stone grey, 54 in wide	120	yd	18.90	**2,268.00**
FOM-3H	High-resilience foam, 3 in	60	sheet	31.00	**1,860.00**
WEB-JT	Jute webbing, 2 in	8	roll	22.50	**180.00**
STP-38	Staples, 3/8 in, box of 5000	10	box	9.80	**98.00**

Subtotal	**4,406.00**
Shipping	**120.00**
Total (USD)	**4,526.00**

NOTES

Roll the fabric, do not fold. Deliver to the upholstery bay.

Terms and conditions

1. Prices are firm for 60 days from the date of this order.
2. Goods must match the item numbers and quantities above. Substitutions need our written approval.
3. Invoices must quote the PO number and are payable within the stated terms from the date goods are received.
4. We may reject goods that arrive damaged or late, and return them at the vendor’s expense.

PREPARED BY	APPROVED BY
Dana Whitfield Purchasing Coordinator Date: _____	**Rachel Kim** Chief Operating Officer Date: _____